PROCUREMENT & TRAVEL SERVICES

Daniel T. Vivian, Assistant Vice President
Linda Ferry
Mike Maute

Accounts Payable (Research), eProcurement, Fast Track
Beth Fenush, Director

Accounts Payable – Research Foundation
General
Fax
Kellie Attea
Lynne Bronisz
Karen Crissey, Supervisor
Barbara DeCarolis
Carol Michno
Tonya Paulk

eProcurement
Renee Braun

Fast Track Processing
General
Fax
Patti Hambridge
Melissa Jernigan
Bethany Scibetta
Linda Zukowski

PCard
Kathy Brown
Debbie Kostran
Mary Kvetkosky
Angie Rzeszut, Administrator

Supplier Maintenance Group
Barb Lorango, Administrator
Jennifer Russo
Lisa Stelter

Support Staff
Sandra McMullen, Supervisor
Linda Morse
Student Assistants
Accounts Payable (State), Inventory & Travel Services

Heidi Retzer, Manager 645-4532

Accounts Payable – State
General 645-2667
Fax 645-3878
Darlene Brown 645-4516
Judy Catalano 645-4515
Barbara Fecio 645-4513
Kim Lytle 645-4518
Donna Reitmeier 645-4527
Annette Saraceno 645-4514
April Stahl 645-4519

Inventory Services
General 645-2619
Fax 645-6546
Nicole Mayer 645-4556
Marian Summa 645-4572

Travel Services
Fax 645-3460
Leslie Gardner 645-4537
Meg Mitchell 645-4535
Karen Scott 645-4536
Dorothy Solomon 645-4534
Cindy Zogaria 645-4538

Contracts

Lonny Porter, Director 645-4543
Special Contracts 645-4547
Bus Service-Intercampus, Custodial Services, Elevator Maintenance,
Facilities Supply/Service Contracts, Janitorial Supplies, Landscaping,
Legal Services, Waste Disposal, Water/Sewer Service, UBF Apartments
Marie Colella 645-4564
Building/Hospital Leases, Coal, Consulting Services, Lodging
and Meeting Space over $20,000, Medical Waste, Natural Gas,
Renting of Office Space, Temporary Personnel Services, Utilities
Bill Rice 645-4545
Computer & Software License, Maintenance, Support & Subscriptions,
Electricity Contracts, Fiber Optics/Cabling, Network & Maintenance,
Revocable Permits, Satellite Fee, Telecommunication Equipment
Dan Whitehead 645-4566
Appliances, Athletic Contracts/Equipment/Supplies/Uniforms, Banking,
Bus Service, Dental Services/Supplies, Entertainment/Performance Fees,
Salaries, Security Services, Subcontracts, Theatrical Services
Joyce Ansel 645-2483
Mary Ann Friedman 645-4561
Catherine Hansen 645-4562
Purchasing – State and Research

John Grabowski, Director
645-4542
General
645-2676
Fax
645-2687

Purchasing - Buying Staff

Rosie Albanese
645-4570
Chemicals/Scientific: Abgene, Cole Parmer, EMD, Fisher, Krackeler, Laboratory Product Sales, Millipore, Pierce, Promega, Sigma, Thomas, Vector, Waters, Lab Glassware, Lab Gloves, Pipettes/Tips, Plastics

Renee Braun
645-4571
eProcurement, Chemicals/Scientific: VWR International, Courier & Mailing Contracts, Office Supplies, Paper, Shipping & Handling

Pat Condon
645-4563

Kathie Cryan
645-4569
Advertising, Apparel, Awards, Commencement Items, Costumes, Memberships under $20,000, Musical Scores/Instruments, Novelty & Trademarked Items, Plaques, Publications, Signs, Tent Rental

Lauren Fenush
645-4526
Displays, Hotel Accommodations under $20,000, Seminars and Meetings under $20,000, Library Acquisitions & Supplies, Moving Expenses, Subscriptions under $20,000, Tuition, Water (Bottled)

Tricia Kandler, Team Coordinator
645-4544
Copier/Fax Purchase & Maintenance, Memberships over $20,000, Microfilm, Office Machines, President’s Office Fees, Printing/Design, Registrations over $20,000, Subscriptions & Periodicals over $20,000

Dominic LoTempio
645-4503
Art, Auto Parts, Carpeting/Flooring, Fees, Fuel, Furniture, Games, Gases/Cylinders, Metals, Painting, Parking Fees & Equipment, Photography, Public Safety Supplies, Registrations under $20,000, Safety/Security Supplies, Sound Systems, Televisions, Window Treatments

Ryan Lysarz
645-4573
Lab/Scientific Equipment over $5,000, Airfare/Rail Travel, Analysis, Answer Sheets, Cell Phones/Pagers, Engineering, Fax Maintenance, Immigration Fees, Lasers, Optical Equipment, Postage, Postal Machines, Printers & Repairs/Supplies, Scanners, Vehicle Rental, Web Design

Kathy Mayer
645-4550
Chemicals/Scientific: Beckman-Coulter, New England, Santa Cruz, Balances, Dosimetry, Dry Ice, Filters, Geographic, Geological, Lenses, Lab/Scientific Supplies & Equipment under $5,000, Pumps, X-Rays

Sandy McMullen
645-4554
Books

Jeanne Mest
645-4575
Chemicals/Scientific: Abcam, Agilent, BD Biosciences, Bio Rad, Cell Signaling Tech, E Bioscience, Qiagen, R&D Systems, Roche, Drugs & Pharmaceuticals, Hearing & Speech Teaching/Testing Equipment, Medical & Surgical Equipment and Supplies
Purchasing - Buying Staff (continued)

Karen Nendza, Team Coordinator 645-4567
Animals/Animal Care, DNA Sequencing, Oligonucleotides, Veterinary Products

June Sokolowski 645-4548
Specialized Scientific Equipment

Bob Suska 645-4546

Cheri Weber 645-3885
Computers, Computer Accessories, Maintenance & Repair